

**MINUTES OF THE REGULAR MEETING/STUDY SESSION
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
June 1, 2016**

Convene Closed Session

Board President Thompson called this Closed Session to order at 5:35 p.m. in Room 312 of the District Office, 405 Old San Jose Road, Soquel, CA.

Public Comments for Closed Session

None

Attendance at Closed Session

Sheila Coonerty	Deedee Perez-Granados	Patricia Threet
Alisun Thompson	Deb Tracy-Proulx	Claudia Vestal

Absent for Closed Session: Jeremy Shonick

Kris Munro, Superintendent
Molly Parks, Assistant Superintendent, Human Resources

Convene Open Session

Board President Thompson called this Open Session/Study Session to order at 6:31 p.m. in Room 312 of the District Office, 405 Old San Jose Road, Soquel, CA.

Attendance at Open Session

Sheila Coonerty	Jeremy Shonick	Patricia Threet
Alisun Thompson	Deb Tracy-Proulx	Claudia Vestal

Absent for Open Session: Deedee Perez-Granados

Kris Munro, Superintendent
Molly Parks, Assistant Superintendent, Human Resources
Study Session Facilitator Carolyn Post
Frank Wells, Assistant Superintendent, Educational Services, incoming 2016-17
Patrick Gaffney, Assistant Superintendent, Business Services, incoming 2016-17

Welcome and Format

Board President Thompson welcomed those in attendance and explained the format used for this Study Session Meeting of the Board of Education.

Agenda Changes

None

Superintendent's Remarks Prior to Public Comments

None

PUBLIC COMMENTS

None

Report of Actions Taken in Closed Session

- 2.1 The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations and Appointments: Lindsay Schubert Pebworth appointed Assistant Principal for Harbor High School for 2016-17; Patrick Gaffney appointed Assistant Superintendent of Business Services.
- 2.2 The Board of Education heard an update from and provided Assistant Superintendent parks with direction for GSCFT negotiations.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

5.2.1 New Business: Approval of Contracts for Assistant Superintendents

Superintendent Munro recommended approval of all three contracts as submitted:

Job Title: Assistant Superintendent, Business Services

Job Title: Assistant Superintendent, Educational Services

Job Title: Assistant Superintendent, Human Resources

Following a clarifying question from Board Member Shonick, MSP (Coonerty/Vestal) 6-0, the Board of Education approved the contracts for Assistant Superintendents as submitted.

5.2.2 Annual Board Governance Session

Facilitator Carolyn Post and Superintendent Munro provided materials to the Trustees to guide discussion. The Trustees reviewed and discussed the Annual Board Evaluation, which the Board Members had previously completed. The Community Meeting Schedule of 2015-16 was shared and discussed. One of the results of this discussion was direction from the Board Members to explore options for ensuring that all school sites are visible and have access to the availability of the Trustees on a regular basis as we move into the 2016-17 school year. Staff will present the Trustees with a structure for this process that provides a common context for gathering pertinent input from as many stakeholders as possible. The Board Members discussed the Board Governance Handbook and made suggestions for possible changes to protocols and agreements. Clarifying questions were asked and explanations were provided. The Superintendent and the Assistant Superintendent of Educational Services will provide a flow chart that specifically details information and job descriptions for Certificated Support Staff for Board Members. Board President Thompson directed discussion on the handbook "Meeting Agreements". The Trustees discussed how the current agreements were working and heard thoughts about possible revisions to agreements. Board President Thompson proposed that the Board Vice President be added to the Agenda Committee. If the President is absent from a meeting, the Vice President will be prepared to facilitate the meeting. This would also ensure that at least two Trustees are always present at an Agenda Committee meeting, as there were two meetings this year that no Trustees signed up to attend. The Board supported this proposal from the Board President. Board President Thompson also proposed that Trustees sign up for more than one Agenda Committee meeting at a time so that a schedule could be determined in advance. Mr. Shonick made a motion to have Trustees agree to turn off cell phones during board meetings through December 2016, and provide family members with the phone number of the Superintendent to be used in case of emergency. Ms. Threet seconded the motion. Following discussion, the motion was not passed. Dr. Coonerty, Dr. Thompson, Ms. Tracy-Proulx, and Ms. Vestal voted no. Dr. Coonerty made a motion for the Board to make a public statement that is part of the board agenda regarding the appropriate use of electronic devices. The motion did not receive a "second". Mr. Shonick suggested that the Board visit

the placement of Board Members' Reports on the January 2017 agenda. The Annual Governance Calendar for 2016-17 was reviewed and discussed. Trustees suggested topics for additional board reports and information distribution during the year, as well as recommendations for the proposed study sessions.

Content-area focused school visits by the Trustees and Superintendent Munro were proposed as a vehicle for garnering curricular information about subject areas. Staff will make revisions to the Annual Governance Calendar and bring this item back to the Board Members for review in August 2017.

Board Meeting Schedule Information

1. The Special Meeting of the Board of Education for Hearings on Denied Interdistrict Transfers on June 6, 6:00 p.m., will be held in Room 313 of the District Office, 405 Old San Jose Road, Soquel, CA.
2. The Regular Meeting on June 15, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on June 22, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Adjournment

There being no further Open Session business to come before the Trustees, Board President Thompson adjourned this Regular Meeting/Study Session at 9:40 p.m.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Alisun Thompson, President
Board of Education