

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
June 20, 2018**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:31 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:30 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Kris Munro, Superintendent  
Patrick Gaffney, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Frank Wells, Assistant Superintendent, Educational Services  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

Board Recording Secretary Lentz reported the following changes: the agenda for this meeting was revised to reflect the addition of one item to the Closed Session; Item 8.2.1. Attachment – the CSA was revised to correct the dates of service; Item 8.5.1.2. Attachment – page 1 of the LCAP Consolidated Application was revised to include the full name of the DELAC Representative and to add the web address where the minutes for the DELAC meeting at which the application was approved will be posted; Item 8.5.2.1. 2018-19 Adopted Budget – revised page 3 of the Budget (page 355 of the Board Book).

**PUBLIC COMMENTS**

Santa Cruz Education Foundation outgoing President Stephanie Pache thanked the Trustees for their support of the foundation over the last four years. The SCEF will have a board meeting tomorrow to elect new board members, and the district will be notified of the outcomes. Please continue to support our students.

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro reported on the following activities since the last Board Meeting on June 13: the final district Leadership meeting which included training on the new certificated evaluation tools; planning for the August 2018 Santa Cruz Instructional Leadership (SCIL) meeting/training; planning for August Leadership training; meeting with GSCFT President Carlson to plan for the 2018-19 school year; attending Integrated ELD training with all site administrators. Superintendent Munro extended her sincere thanks to outgoing Assistant Superintendent Frank Wells. Frank's leadership and expertise was a great asset to the district, and is greatly appreciated.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Board Member Tracy-Proulx thanked Mr. Wells for his service to our community.

Board Member Shonick thanked Mr. Wells for his work on behalf of students.

Board Member Ranii thanked Mr. Wells and commented that his student centered vision was appreciated and valuable. Dr. Ranii also thanked outgoing SCEF President Pache for her service on behalf of an incredible organization.

Board Member Perez-Granados recognized Ms. Pache for her energy and enthusiasm on behalf of SCEF, and acknowledged Mr. Wells as one of her teachers. Thank you both.

Board Member Threet thanked Mr. Wells for his service and Ms. Pache for the funds she generated for students in our district.

Board Member Coonerty acknowledged Mr. Wells for his ability to lead and teach by his kind example. Dr. Coonerty appreciated the accomplishments of Ms. Pache during her term as President of the SCEF.

### **Board President's Report**

Board President Vestal thanked Mr. Wells for his thoughtfulness and his willingness to help people, and noted that Ms. Pache's energy and organizational skills were assets to the Santa Cruz Education Foundation.

## **GENERAL PUBLIC BUSINESS**

### **Consent Agenda**

Following questions by Mr. Shonick regarding two items, Ms. Tracy-Proulx moved approval of the Consent Agenda, consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Warrant Register; Item 8.1.4. Budget Transfers; Item 8.1.5. Disposition of Surplus Property; Item 8.2.1. Superintendent: 2018-10 CSA for Carolyn Post-coaching/consulting services; Item 8.2.2. Superintendent: 2018-19 Contract-Boardvantage Electronic Board Book Program; Item 8.2.3. Business Services/Transportation: CSA for Drivers Edge-Bus driver training; Item 8.2.4. Educational Services/CIA: Contract for Rosetta Stone-renewal and licensing for Title I students; Item 8.2.5. Business Services: Contract for Bay View ES/Mission Street Mural; Item 8.2.6. Contracts: SCCS Cabinet Members; Item 8.3.1. Bond Projects Contract: Kleinfelder-geological & seismic investigation Small Schools classroom building project; Item 8.3.2. Bond Projects Contract: Cen-Con Change Order #1-Soquel HS Marquee sign. Dr. Coonerty seconded the motion. The motion was approved by the following roll call vote:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx-Yes      Vestal – Yes

## **Closed Session Items**

### **8.4.1.      Vote on Expulsions**

1.      MSP (Coonerty/Perez-Granados) 7-0, the Board of Education approved Expulsion 14-17-18 as submitted.
2.      MSP (Coonerty/Perez-Granados) 7-0, the Board of Education approved Expulsion 15-17-18 as submitted.

### **8.4.2.      Report of Closed Session Actions**

1.      The Board of Education heard information on Expulsions 14-17-18 and 15-17-18 to prepare for a vote on these matters in Open Session.
2.      The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
3.      The Board of Education did not receive any information for Public Employee Discipline/Dismissal/Release/Complaint.
4.      The Board of Education heard an update from and provided direction to Ms. Parks regarding negotiations with the SCCCE for 2017-18.
5.      The Board of Education heard information regarding and rejected a liability claim.
4.      The Board of Education discussed a Public Employee Performance Evaluation: Superintendent.

## **ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

### **8.5.1.1.      New Business: 2018-19 Santa Cruz City Schools Local Control Accountability Plan (LCAP) Approval**

Mr. Wells reported that the LCAP was previewed to the Trustees on June 13, 2018 and a Public Hearing was held on June 13 to provide an opportunity for the public to comment on the LCAP prior to approval. MSP (Perez-Granados/Coonerty) 7-0, the Board of Education approved the 2018-19 SCCS LCAP.

### **8.5.1.2.      New Business: LCAP Federal Addendum & Consolidated Application**

Mr. Wells recommended approval of the newly required addendum and the annual consolidated application. MSP (Tracy-Proulx/Ranii) 7-0, the Board of Education approved the LCAP Federal Addendum and Consolidated Application.

### **8.5.2.1.      New Business: Approve/Adopt the 2018-19 Santa Cruz City Schools Budget**

Mr. Gaffney presented the budget, which previewed to the Trustees on June 13, 2018, and a Public Hearing was held on June 13 to provide an opportunity for the public to comment on the proposed budget prior to approval. Following questions, comments and discussion, MSP (Coonerty/Tracy-Proulx) 7-0, the Board of Education approved the 2018-19 Santa Cruz City Schools budget.

### **8.5.2.2.      Information Item: 2018-19 Budget Update**

Mr. Gaffney reported that subsequent to the generation of the preliminary budget presented to the Board, final 2018-2019 Budget negotiations between the Governor and the Legislature were completed. Changes and modifications that will be made to the SCCS budget are as follows: one time funding the Governor had proposed in May was reduced from \$344 per ADA

to \$168 per ADA and a .7% increase in LCFF COLA from 3% to 3.7%; contribution projections from the Unrestricted General Fund to the Restricted General Fund have been reassessed and it has been determined that our projected contribution can be reduced. Special Ed expenditures were reduced \$125K. Contributions to the Medi-Cal Billing Option resource were reduced \$335K in recognition of movement of these expenditures to alternative resources. Finally, revenues from partner districts to pay for services provided through our SAIL program were increased \$151K to reflect most recent estimates of anticipated participation levels, which will reduce the District's contribution. These changes will be incorporated into the SCCS 2018-19 Budget for the 1<sup>st</sup> Interim Report. This update was informational in nature and no actions were taken by the Board of Education regarding this matter.

**8.5.3.1. New Business: Approve the SCCCE Tentative Agreement**

Ms. Parks reported that SCCS reached a tentative agreement with the SCCCE on May 24, 2018. SCCS offers SCCCE the increases recommended by the Personnel Commission for the positions of Behavior Intervention Facilitator, Occupational Therapist, Mental Health Specialist, Central Kitchen Coordinator, Lead Food Service Worker, and Delivery Driver – Food Services. This will be implemented at the beginning of the 2018-19 school year. Health and Welfare benefits remain status quo for the 2017-18 school year. SCCS offers 9-month members of SCCCE an additional day before the beginning of the school year for Professional Development for the 2018-19 school year. MSP (Threet/Coonerty) 7-0, the Board of Education approved the SCCS/SCCCE Tentative Agreement as submitted.

**8.5.3.2. New Business: Final Reading/Approval of Classified Job Descriptions**

Ms. Parks reported that in the second round of the revision process, 34 job descriptions are completed and ready for adoption. Ewing Consultants completed a Classification and Compensation Study that included revising 75 SCCS classified job descriptions. Throughout that process, employees and supervisors were given the opportunity to provide input through questionnaires and interviews. After Ewing Consultants finalized job descriptions, the Personnel Commission and Human Resources continued to accept feedback for employees and make appropriate revisions. 34 job descriptions are now ready for approval. These draft job descriptions have been posted on the Personnel Commission web site and employees have been given a link to this site. The Personnel Commission approved these job descriptions at their meeting on June 5, 2018. The remaining 4 job descriptions will be ready for approval at the earliest opportunity. MSP (Threet/Coonerty) 7-0, the Board of Education approved the classified job descriptions as submitted.

**8.5.3.3. Staff Report: Partnership between Administration and Labor (PAL)**

Ms. Parks reported that SCCS is committed to creating a District that is a great place to work and learn. Further, we know that effective collaboration between all educators in our learning community is critical to meeting our collective mission of ensuring student success. Classified Leaders, Certificated Leaders, Management and Board Members attended two CMLI (California Management Labor Initiative) meetings in 2014-15 and 2015-16, and Classified Leaders, Certificated Leaders, and Management attended a conference in the ABC School District in 2017-18. As a result of this professional development, the first SCCS Partnership between Administration and Labor (PAL) with our certificated union site representatives and site administrators was planned and held in the spring of 2018. Collaborative structures include: monthly Cabinet and Eboard Meetings; site meetings monthly for Site Reps and Administrators;

the inclusion of being a Site Reps to the adjunct duties requirements; yearly District Wide PAL Meeting. Next steps include: extending collaboration with Classified leaders by building site teams; continue building structures and practices for site teams to work together; examining other structures for both the district and sites around curriculum and PD sessions. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

**8.5.3.4. New Business: Approve Tentative Agreement between GSCFT and SCCS**

Ms. Parks reported that the agreement consists of a new certificated evaluation tool that is eagerly anticipated by both employees and administrators. The new language will replace the current language on July 1, 2018. MSP (Threet/Coonerty) 7-0, the Board of Education approved the Agreement between GSCFT and SCCS.

**8.5.3.5. New Business: 2018-19 Declaration of Need**

Ms. Parks reported that these declarations come to the Trustees on an annual basis as a California Commission on Teacher Credentialing (CCTC) requirement to allow for credentialing flexibility for both elementary and secondary schools. The estimated numbers needed listed here are not necessarily a determinant of current need but an educated guess to cover all areas of potential need. MSP (Tracy-Proulx/Ranii) 7-0, the Board of Education approved the 2018-19 Elementary District declaration of need and the 2018-19 Secondary District declaration of need.

**8.5.4.1. Discussion: Possible Items for Future Meeting Agendas**

At the May 23, 2018 Governance Session, the Trustees agreed that each board meeting agenda would include an opportunity for the discussion of future agenda items. Following comments, questions and discussion, the Board of Education submitted the following requests:

1. An Executive Summary (written report only – not an agenda item) on Standardized Test Results for Santa Cruz City Schools students, including results from other similar districts.
2. As part of the scheduled September 2018 California Assessment of Student Performance and Progress (CAASPP) Report, please include ideas/information on providing an incentive for students to give testing their serious effort/attention.
3. In Fall 2018, the Board requests an agenda item for further examination of the Food Services Department.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 7:58 p.m.

**Board Meeting Schedule Information**

1. The Board of Education will hear Interdistrict Transfer Appeal Hearings on August 15, 2018, in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education