

**Peer-Based Evaluation – Planning Sheet “Method 3” Admin**  
**Santa Cruz City Schools**



**Planning Sheet for \_\_\_\_\_**

*(name of administrator)*

**Directions:** Please complete the items below and submit to your evaluator. Your evaluator will set up periodic meetings to review your progress on your Peer-Based Evaluation sheet.

<b>Partner:</b>	
<b>Department or School:</b>	
<b>Brief description for choosing this method:</b> What do you hope to learn about your practice or about student learning? How will this advance your proficiencies?	
<b>Observation:</b> What practices/structures do you plan to observe closely? Have you and your partner identified Standards/Domains/initiatives to focus on during your observation?	
<b>What is your timeline:</b> <ul style="list-style-type: none"> <li>• Anticipated Pre/Post Observation dates?</li> <li>• Anticipated Observation dates?</li> </ul>	

\_\_\_\_\_  
 Evaluator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Supervisor's Signature

\_\_\_\_\_  
 Date