

SANTA CRUZ CITY SCHOOLS
Regular Meeting of the Personnel Commission

Minutes

Tuesday, October 2, 2018

Time: 4:00PM

Conference Room 2, SCCS District Office

133 Mission Street, Santa Cruz, CA 95060

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

1.1 Pledge of Allegiance

Meeting called to order at 4:00PM by the Chairperson of the Personnel Commission.

Members Present:

- Mr. Mark Violante, Chairperson
- Ms. Pamela Hernandez, Vice Chairperson
- Mr. Brian Murtha

Personnel Department Present:

- Ms. Keneé Houser (Director)
- Ms. Denice Grogan (Human Resource Specialist)

1.2 Welcome and Explanation of Format

1.3 Establishment of Quorum

- Quorum established

1.4 Agenda Deletions or Changes of Sequence

- None

2.0 PUBLIC COMMUNICATIONS

- Jeanie Brown gave a Union update

3.0 DIRECTORS REPORT

	Sept	Aug	July	Total
New Hire	11	17	14	42
Increase FTE	6	0	4	10
Decrease FTE	2	0	0	2
Promotion	2	3	5	10
Reclass	0	0	1	1
Transfer	0	3	4	7
Layoff	3	1	0	4
Resign	7	15	4	26
Temp Hire	5	3	0	8
Open	18	23	22	
Open Temp	2	1	1	
Pending	3	5	4	

- Instagram and Twitter have been created for the Personnel Commission
- Website page for Personnel Commission updates are done weekly
- Testing is now scheduled daily

- Updating to Escape Online as of July 1, 2019 county-wide

4.0 PUBLIC BUSINESS

4.1 Consider Approval of Minutes

Motion: Approve the minutes for the meeting of Sept..4, 2018 be approved as submitted.

Motion: Brian Second: Pam Yes: 3

4.2 Consent Agenda

- 4.2.1 Concerning Regular Assignments
- 4.2.2 Concerning Provisional and Limited Term Assignments
- 4.2.3 Concerning Exempt Assignments
- 4.2.4 Eligibility Lists Established

Motion: Approve the Consent Agenda items as submitted.

Motion: Pam Second: Brian Yes: 3

4.3 2017-18 Budget Expenditures for this Period

Motion: Approve the Budget Expenditures for this period as submitted.

Motion: Brian Second: Pam Yes: 3

5.0 OLD BUSINESS - None

6.0 NEW BUSINESS

6.1 Approve Revised Job Description for Campus Safety Supervisor

Motion: Approve the revised job description for Campus Safety Supervisor as submitted.

Motion: Pam Second: Brian Yes: 3

6.2 AB2160 Yard Duty and Playground Recess Not Exempt in 2019

- No Action Required - Information only

6.3 Changes to Director's Calendar

- No Action Required - Information Only

7.0 REPORTS AND COMMENTS

7.1 Chairperson's Report

- None

7.2 Commission Members' Reports or Comments

- None

7.0 PUBLIC COMMUNICATIONS

- None

8.0 INFORMATION AND FUTURE MEETINGS

The next meeting will be held at 4:00 p.m. on Tuesday November 6, 2018 at 133 Mission Street, Santa Cruz.

9.0 PUBLIC COMMUNICATIONS

- None

10.0 CLOSED SESSION

- None

11.0 ADJOURNMENT

Adjournment at 4:59PM