

PARCEL TAX OVERSIGHT COMMITTEE MEETING

Harbor High School Library

300 La Fonda Ave.

Santa Cruz, CA

Meeting of May 26, 2016

Minutes

Call to Order

PTOC Chair Sue Faix called the meeting to order at 6:04p.m. in the Harbor High School Library. Roll call was taken.

Attendance at Meeting:

Allison Endert – Gault
Glen Schaller - appointed by Claudia Vestal
Greg Brown - VAPA
Helayne Ballaban – GSCFT
Jolene Kemos – Branciforte Small Schools
Janet Gellman – Santa Cruz High School
Janet Swann – Appointed by Deb Tracy-Proulx
Barbara Lawrence – LMT
Karan Violante – SCCCE
Michelle Morton – Appointed by Deedee Perez-Granados
Monique Kremer – Appointed by Sheila Coonerty
Shannon Greene – Harbor High

Absent:

Laura Jones - Delaveaga
Jane Forbes – LifeLab
Jodi Mulder – Appointed by Alison Thompson
Lacie Gray – Bay View
Monika Adam – Appointed by Jeremy Shonick
Natasha Flechsig – Branciforte Middle

Staff:

Angela Meeker, Asst. Supt., Educational Services, SCCS
Dahria Kianpour, Admin. Asst., Human Resources, SCCS
Jim Monreal, Asst. Supt., Business Services, SCCS

Public Visitor:

Alison Thompson, Board Trustee

Welcome

Chair Sue Faix welcomed those in attendance and thanked them for coming.

Agenda

Materials distributed included: the agenda, draft of the Measures I, J and P Annual Report, draft of the PTOC Issues discussed, and a draft of the Committee Proceedings. .

Minutes

None.

Review of Budget and Expenditures

Kyle Rucker presented a Summary Report and a Detailed Expenditure report for each parcel tax currently in effect, as of 2/29/16. "X" in an account code indicates that the number sometimes varies. The summary titles

were changed to “budget”, to indicate not what was spent, but what was budgeted. Differences in salaries reflect old v. new teachers’ placement on the salary schedule. When considering the equitable distribution of services, Members should look at the FTE rather than the salary cost. A column was added to show the number of people in each position. Budgets are based on who is serving in the positions. Sites decide what supplies, etc. are needed. Members asked why negatives are shown in the summaries at the bottom; staff will research and report back. It was requested that the .938 FTE for Library Assistants under Measure J be broken out into .5 FTE for AFE and .438 for Branciforte Small Schools. AFE serves 140 students from all grades.

It was commented that rather than “District contribution”, “District responsibility” should be used to indicate what the District has paid towards expenses. Members requested that all documents in the agenda packet be scanned right side up. Members requested clarification of carryover. It was commented that new categories will need to be added under “Services” for Measure O.

Annual Report

The committee reviewed their task of preparing their annual report for the Board of Education. A draft of the report was presented to the committee to review and approve. The document of the PTOC issues that were discussed throughout the year is separate from the annual report, but it’s a way for the members’ voices to be heard. It was noted that the annual report is a document for the community to hear information regarding the duties of PTOC. They want to communicate to the community that they are grateful for the contributions from the community and for their alliance. The document was read and edited on the projector overhead so the committee can view how the document is edited.

The committee reviewed the bylaws in order to fully understand the duties of PTOC and what they are required to report about. The committee also reviewed description from the ballot regarding what the parcel tax includes. There was some discussion regarding whether the librarian needs had been met and if more clerical staff was needed. The committee was not sure whether the Board of Education was considering the suggestions that were brought forth in the beginning of the year. However, the Trustees are not allowed to respond during a meeting.

It was commented that librarians are required to work 17.5 clerk hours. The clerks only work about 3.5 hours, so the librarians are required to do it in their absence. It was commented that the clerks are funded differently at each site. It was discussed that librarians needed support in order for them to teach students. It was commented that the Trustees cannot respond to PTOC and that the purpose of the annual report is to determine whether the parcel tax was used correctly.

Some of the language in the draft of the annual report was clarified and edited by the committee. There was some discussion to leave the information about the grand jury out of the report. The conclusion at the end was moved to the beginning of the document. It was commented that the Trustees are not making budget decisions piece by piece, but that all suggestions are taken in review, then prioritized. A comment was made for next year to include PTOC items as an agenda item for the Board Meetings. It was also commented that one of the sticking points is that the community is paying for librarians to teach research, but they weren’t able to do that.

Trustee Alisun Thompson commented that the Board must consider what must be funded, what the administration recommends, and what the Board wants to fund. It was stated that the Trustees cannot speak as a whole unit unless it is in public, however, it can be discussed with their appointees to the committee.

It was discussed how there is an equity issue because of funding and that it depends on the needs of a school. The committee also discussed that the communication between PTOC and the Trustees could be improved for the next year.

After editing the document with the committee, Barbara made a motion to adopt the annual report. The motion was seconded by Karen. The motion passed with 12 in favor, 0 no, and 0 abstentions.

The final document was sent to Catherine and Sue will send it to the Sentinel.

It was commented that Sue was a great chairperson and was thanked for her hard work this year.

Next meeting & Adjournment

The next PTOC meeting will be held on 9/26/16 in the Harbor High Library from 6:00 – 7:30 pm. There being no other official business to come before this Committee, Chair Faix adjourned this meeting at 7:30 p.m.

Respectfully submitted,

Dahria Kianpour,
Administrative Asst., Human Resources
Santa Cruz City Schools

Sue Faix
Chair
PTOC