

**SANTA CRUZ CITY SCHOOLS
PARCEL TAX OVERSIGHT COMMITTEE MEETING**

**Harbor High School Library
300 La Fonda Ave.
Santa Cruz, CA
Meeting of March 6, 2018
Minutes**

Call to Order

Assistant Superintendent Patrick Gaffney called the meeting to order at 6:05 p.m. in the Harbor High School Library. Roll call was taken.

Attendance at Meeting:

Rob Darrow, Representative at Large
Linnaea Holgers, Business Community Representative
Carol McKee, Elementary Parent Representative
Isabelle Tuncer, Secondary Parent Representative

Absent:

Matt Farrell, Senior Organization Representative

Staff:

Patrick Gaffney, Assistant Superintendent, SCCS
Catherine Meyer-Johnson, Admin. Asst., Business Services, SCCS

Public Visitors:

None.

Public Comment

None.

Agenda

Asst. Supt. Patrick Gaffney went over the proposed agenda. Materials distributed included: the agenda, a revised Member Roster, a resignation letter from Member Olga de Santa Anna, a Member application received from Matt Farrell, draft Minutes for the PTOC meeting of 12/19/17, a 10/10/15 Board agenda item detailing the distribution of revenue from Measures A and B (now known as Measures I and J), Parcel Tax Budget Summaries for Measures J and P and Financial Activity Reports for Measures J and P.

A motion to adopt the agenda was approved (M/S/P McKee/Holgers/4-0).

Revised Member Roster

Members reviewed a letter of resignation from Member Olga de Santa Anna and a Member application from Matt Farrell, both of which were approved by the District's Board on 2/14/18. With the addition of Matt Farrell, the PTOC has the required number of Members, per the PTOC Bylaws. A revised roster was included in agenda materials.

Draft Minutes for 12/19/17 PTOC Meeting

The draft minutes for PTOC's 12/19/17 meeting were reviewed. Answers to Members' questions at that meeting were provided in the minutes. The 10/10/05 Board agenda item specifying the distribution of revenues from Measures A and B, now known as Measure I and J, was reviewed. It specified: Measure A (Grades 9-12), 46% to Library Services and 54% to Counseling Services. For Measure B (Grades K-8), 50% to Library Services, 15% to Counseling Services and 35% to Visual and Performing Arts. The Measure J band books budget for Mission Hill Middle School were a carryover from a previous Budget Summary; band books could also be purchased for

Branciforte Middle School. In response to the question of funding for Career Technical Education (CTE) classes shown under Measure O, CTE Grant funds were previously used for buildings and equipment. When the Local Control Funding Formula was implemented, funding for CTE changed. CTE is now funded by Measure O and other sources. It is funded from a dedicated fund rather than the General Fund. A question had been asked about which programs are supplemented by other funds. Staff will research that information.

It was decided to bring the 12/19/17 minutes back for approval at the next meeting because approval of the minutes was not an item on the current agenda.

Review of Expenditures – Measure J

Mr. Gaffney reviewed the budget summary and the financial activity report for 2017-18 Measure J expenses to date. There were no questions.

Review of Expenditures – Measure P

Mr. Gaffney reviewed the budget summary and the financial activity report for 2017-18 Measure P expenses to date. A member asked if music concerts would be held at a central location or at sites this year. They will be at the sites. Monarch School is using their funds for an enrichment provider rather than other items. Life Lab Coordinators are paid from Measure P.

Measures J and P programs are augmented by the General Fund. Some increase in expenditures is anticipated because of the recently negotiated teacher salary increases.

Revised Member Roster (cont.)

It was proposed that Members return to this agenda item in order to electing a Chair and Vice Chair for PTOC. Matt Farrell was elected Chair (M/S/P, Holgers/McKee/4-0). Rob Darrow was elected Vice Chair (M/S/P, Darrow/Holgers/4-0).

Next Meeting's Agenda

The next PTOC meeting will be held on May 22, 2018. Year to date Measure O expenditures will be examined in detail. Two sets of minutes will be presented for approval. Members will work on drafting the annual report to the Board. Previous reports will be provided as samples.

Adjournment

There being no further business, adjournment of the meeting was moved and approved at 6:30 pm. (M/S/P, Darrow/McKee/4-0.)

Respectfully submitted,

Patrick Gaffney
Asst. Superintendent, Business Services
Santa Cruz City Schools

Catherine Meyer-Johnson
Administrative Asst., Business Services
Santa Cruz City Schools