

**MINUTES OF THE REGULAR MEETING/STUDY SESSION
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
December 6, 2017**

Convene Closed Session

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:35 p.m. in the Harbor High Library, 300 La Fonda Avenue, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:35 p.m. in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Kris Munro, Superintendent
Patrick Gaffney, Assistant Superintendent, Business Services
Molly Parks, Assistant Superintendent, Human Resources
Frank Wells, Assistant Superintendent, Educational Services
Members of the Audience

Welcome and Format

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

None

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

1. MSP (Vestal/Coonerty) 7-0, the Board of Education approved the Minutes of the Special Meeting on November 27, 2017 as submitted.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

6.1 Consent Agenda

Dr. Perez-Granados moved approval of the Consent Agenda, consisting of: Item 6.1.1.1. Business Services Contract: Ifland Survey-Gault Elementary; Item 6.1.1.2. Business Services Contract: Kier & Wright Civil Engineers & Surveyors-Mission Hill MS; Item 6.1.1.3. Business Services Contract: Kier & Wright Civil Engineers & Surveyors-Westlake Elementary; Item 6.1.1.4. Business Services Contract: Max

Builders-Small Schools. Ms. Vestal seconded the motion. This motion was carried by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Ranii – Yes Shonick – Yes
Threet – Yes Tracy-Proulx – Yes Vestal - Yes

6.2 **Closed Session Actions**

1. There was no information for Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
2. There was no information regarding negotiations with the GSCFT for 2017-18.
3. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.

6.3.1. **Board Study Session: Budget Development**

Superintendent Munro provided a brief update on the Board Master Calendar, which will be discussed at the next Board Governance Session. The Superintendent provided a handout detailing results of the Parent LCAP Survey for 2015-2017 and the Staff LCAP Survey 2015-17. These summaries provide answers to the multiple choice questions. District staff is currently working on providing a summary of the narrative questions responses, and this will be brought to the Trustees at the first opportunity.

Superintendent Munro, Mr. Gaffney, Ms. Parks and Finance Director Torr provided the Trustees with the study session information and data. Information included: review of 1st Interim Report highlights; review of district staffing timelines for both the current and the upcoming school years; review of property tax and assessed values trends; review of multiple year projections variables; review of items to consider when developing the budget; review of proposed budget guidelines.

Mr. Gaffney reported that the draft report for the audited actuals for 2016-17 did not contain any audit findings. The final report will be brought to the Trustees in January 2018.

Board Members asked questions, made comments and had discussion about the provided information and about the process for budget development.

7. **Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:11 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on December 13, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Annual Meeting of the Santa Cruz City Schools Finance Authority on December 13, 2017, will be held immediately following the adjournment of the Regular Board Meeting of December 13, 2017, in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on January 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

5. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
13. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
14. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deb Tracy-Proulx, President
Board of Education