

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
November 7, 2018**

Convene Closed Session

Superintendent Munro called this Closed Session Meeting to order at 5:32 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

A District Parent shared information about her student experiencing bullying/harassment incidents at his school. She did not feel that the school safety procedures were useful. A satisfactory resolution has not been realized. The student spoke and stated that he does not feel safe at school. A concerned parent and community member provided information about the Safe School Project in Santa Cruz to explore school resources regarding bullying and harassment. Two students from Aptos High school shared some of the disciplinary actions that are in place at their school to address bullying and harassment.

The Superintendent thanked all who came forward for their information and concern. Santa Cruz City Schools will facilitate a satisfactory resolution using caring, concern and respect for the parties involved.

Convene Open Session

Board President Vestal called this Regular Meeting Open Session to order at 6:37 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Cindy Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Absent: Student Representative Christin Perez, Costanoa High School

Absent: Student Representative Josh Selvartham, Soquel High School

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

Item 8.1.8. Budget Development Calendar is revised and the revised item was provided to Trustees prior to the meeting. Copies of the revised calendar are also provided for the Public. Item 8.5.1.1. New Business: Single Plans for Student Achievement is submitted for first reading approval only. The plans will return to the Trustees on December 12 for final reading and approval.

PUBLIC COMMENTS

None

SUPERINTENDENT'S REPORT

Superintendent's Report

Since the last Board Meeting, the Superintendent attended an International Baccalaureate presentation on October 22, the Computer Science for All Grant planning meeting on October 29, and spent time planning for an MTSS Retreat Day on December 6. Superintendent Munro met with County Supervisors Leopold and Coonerty, as well as County Mental Health and Probation, to discuss ways to improve communication and collaboration between entities. District and Union Leaders attended the West Coast Labor Management Forum and visited schools in the ABC Unified School District in Buena Park, CA. The County Special Education Local Plan Area (SELPA) Operations Council met several times over the last several weeks to evaluate the funding model and implementation and address deficit spending in the Santa Cruz County SELPA. The County *Inside Education* program visited DeLaveaga Elementary on October 25. The Superintendent met with the Executive Director of Greater Opportunities through Adult Learning (GOAL) to formulate a 3-year plan for the GOAL program on October 29. On November 1, Superintendent Munro hosted the first of two district-wide Parent Leader Dinners. The first evening allowed for networking between parent groups, and was a successful collaboration of representatives from almost all schools. The February 2019 Parent Leader Dinner will solicit information and feedback from parents for the District LCAP. Superintendent Munro attended the County Office of Education Strategic Plan Interview on November 5 and attended her monthly meeting with Santa Cruz Education Foundation Leadership on November 7.

BOARD MEMBERS' REPORTS

Board Members' Reports

Board Member Threet enjoyed the visit to DeLaveaga Elementary with the *Inside Education* group. The group toured Two-Way Immersion classes and it is obvious that our families appreciate the program options available in our District. The new drop-off center and parking lot improvements at DeLaveaga Elementary are worthy bond projects. It was great to visit Bonny Doon Elementary and see the programs that thrive in a one-school district, as well as the opportunities vs. challenges for the Food Services Program there. Trustee Threet had the opportunity to visit a TK classroom at Live Oak Elementary and was excited to see the possibilities for student success in this age group.

Board President's Report

Board President Vestal congratulated Trustees Perez-Granados, Ranii, Shonick and Tracy-Proulx for their election to serve another four years on the Santa Cruz City Schools Board of Education. The Board President had the opportunity to meet with Food Services Director Hedrick-Farr to plan the next Wellness Committee Meeting on November 15 at 6:00 p.m. in the Harbor High School Kitchen. The Committee will review work from last year and set goals for the coming year.

APPROVAL OF MINUTES

MSP (Threet/Tracy-Proulx) 5-0-2, the Board of Education approved the Minutes of the Meeting on October 3, 2018. Dr. Ranii and Mr. Shonick abstained from this vote, as they were not present at the meeting.

GENERAL PUBLIC BUSINESS

Consent Agenda

Ms. Tracy-Proulx moved approval of the Consent Agenda, consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Bids & Quotes; Item 8.1.4. First Quarter Investment Report; Item 8.1.5. Warrant Register; Item 8.1.6. Budget Transfers; Item 8.1.7. Disposition of Surplus Property; Item 8.1.8. Budget Development Calendar; Item 8.1.9. Donations/Gifts; Item 8.1.10. PE Waiver-Soquel HS; Item 8.1.11. Certificated Job Description-Activities Director; Item 8.2.1. Educational Services/Special Education-MOUs with neighbor districts to provide student services; Item 8.2.2. Educational Services/Special Education-MOU with SC COE NGSS Professional Development; Item 8.2.3. Business Services: Arbiter Pay-contract for sports officials scheduling; Item 8.2.4. Business Services/IT: Illuminate Education-contract for software services; Item 8.3.1. Hancock Park & DeLong: Proposal and Contract-modernization grant eligibility and consulting services; Item 8.3.2. BSN Sports: quote for Harbor HS track & field athletic equipment; Item 8.3.3. Richey Athletics: quotes for Harbor HS track & field athletic equipment; Item 8.3.4. CRW Ind.: bid and contract for ADA ramp at Branciforte Small Schools campus; Item 8.3.5. CRW Ind.: bid and contract for lighting retrofit project at Natural Bridges campus; Item 8.3.6. OC McDonald: contract for water intrusion mitigation at Santa Cruz HS modernization projects; Item 8.3.7. School Sites Solutions: proposal and contract for CEQA compliance work for the DeLaveaga ES modernization project; Item 8.3.8. Swinerton Builders: CO #2 for preconstruction services extension for the Soquel HS modernization projects; Item 8.3.9. Swinerton Builders: Lease/Leaseback, General Conditions, Site Lease and Sublease agreements for site infrastructure and concession building projects at Soquel HS; Item 8.3.10. XL Construction: CO #1 Harbor HS athletic field project. Following a clarifying question from Dr. Coonerty, Dr. Ranii seconded the motion. The motion was approved by the following roll call vote:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes	

Closed Session Items

8.4.1. Report of Closed Session Actions

1. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks did not have any information to report to the Board of Education regarding Public Employee Discipline/Dismissal/Release/Complaint.
3. The Board of Education conferred with the Superintendent regarding the advice of legal counsel regarding one case of anticipated litigation.
4. The Board of Education heard an update from and provided direction to Ms. Parks regarding negotiations with the GSCFT for 2017-18.
5. The Board of Education heard an update from and provided direction to Ms. Parks regarding negotiations with the SCCCE for 2017-18.
6. The Board of Education heard an update from and provided direction to the Superintendent regarding the Meet and Confer AMA Unit.
7. The Board of Education heard an update from and provided direction to the Superintendent regarding the Meet and Confidential Unit.
8. The Board of Education heard an update from and provided direction to the Superintendent regarding the Non-Represented Cabinet Members.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.5.1.1. New Business: Single Plans for Student Achievement

Ms. Coito reported that schools that receive state and federal funds will consolidate all school plans into the Single Plan for Student Achievement (SPSA). School Site Councils (SCCs) are required to develop the SPSA. The Site Council's responsibilities include approving the plan, recommending it to the local governing board for approval, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually. The SPSA is a blueprint to improve the academic performance of all students. The purpose of the SPSA is to coordinate all educational services at the school. The SPSA addresses how funds provided to the school will be used to improve the academic performance of all pupils. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates. The SPSA serves as the organizer for an individual school's improvement process. It addresses the root causes of student academic challenges and identifies and implements research-based instructional strategies to raise the achievement of students who are not yet proficient by state standards. The SPSA ensures that students are better equipped to achieve Common Core State Standards in English and math. The reports presented to the Board are intended to show the progress schools have made toward meeting those goals. The reports will return for final review and approval by the Trustees on December 12, 2018. MSP (Tracy-Proulx/Coonerty) 7-0, the Trustees approved the Single Plans for Student Achievement for first reading.

8.5.1.2. Staff Report: Professional Learning Communities

At SCCS, a PLC is defined as a group of educators committed to working collaboratively in ongoing processes of collective inquiry and action research to improve our teaching practice, which leads to improved student achievement. Professional Learning Communities (PLCs) were implemented at each site during the 2010-11 school year. Santa Cruz Instructional Leaders (SCIL) were also implemented at each site at this time. The two major roles of SCIL leads are to 1) facilitate their grade level's/department's PLC and 2) lead site based professional development. SCCS commits to continually developing and refining a highly collaborative, professional culture focused on supporting effective, evidence based instruction that results in equitable outcomes for all students. To this end, SCCS commits to engaging in effective Professional Learning Communities (PLCs), which ensures continuous improvement and progress. We know that through our PLC work, we engage in and build our Collective Teacher Efficacy, which is known to have the greatest impact on student growth and achievement. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

8.5.2.1. Staff Report: Bond Projects Update

Mark Bartos of Bartos Architecture, Inc. presented an update on Measures A and B bond projects at Gault Elementary, Westlake Elementary, Mission Hill Middle and Santa Cruz High. Information included project renderings, project budget allocations and project completion information. Bartos Architecture provides a quarterly project budget and progress report to the Trustees. This report is informational in nature and no actions were taken by the Board of Education regarding this matter.

8.5.4.1. Discussion: Possible Items for Future Meeting Agendas

There were no items brought forward for future meeting agendas.

9. **Adjournment of Meeting**

As there was no further business for the Trustees, Board President Vestal adjourned this Regular Meeting at 9:08 p.m.

Board Meeting Schedule Information

1. The Regular Meeting/Study Session on November 28, 2018, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on December 12, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on January 16, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting/Study Session on January 23, 2018, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
5. The Regular Meeting on February 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on February 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on March 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on March 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on April 17, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on May 15, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on June 12, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting on June 19, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Claudia Vestal, President
Board of Education