

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
September 4, 2019**

Convene Closed Session

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:32 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:30 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Deedee Perez-Granados	Jeremy Shonick	Patty Threet	
Deb Tracy-Proulx	Claudia Vestal	Sheila Coonerty	Cindy Ranii

Violet Edwards, Student Board Representative, Santa Cruz High School

Absent: Jasmyn Lopez, Student Board Representative, Harbor High School

Kris Munro, Superintendent
Patrick Gaffney, Assistant Superintendent, Business Services
Molly Parks, Assistant Superintendent, Human Resources
Dorothy Coito, Assistant Superintendent, Educational Services
Members of the Audience

Welcome and Format

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Superintendent Munro led those in attendance in a moment of silence for the members of our schools and community who were impacted by the loss of lives in the recent tragedy of the *Conception* dive boat fire.

PUBLIC COMMENTS

Downtown Forward Library Advocate Rena Divan spoke about the process of seeking a solution to renovate the Downtown Santa Cruz Library. She encouraged individual support of the library to be moved to a mixed-use structure that will combine the library with retail and affordable housing.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro reported attending a Bay Sci Leadership planning meeting last Friday to discuss district plans and moving forward with NGSS and technical assistance provided by Lawrence Hall of Science this year.

The process for Certificated Professional Learning Needs Input began this week with a survey release, along with voluntary staff lunch meetings “Cookies and Conversation” to discuss what staff values about PD, perceived PD needs, and how PD should be delivered. The Superintendent and Ms. Coito attended a Chamber of Commerce luncheon with Congresswoman Eschoo, and was able to network with community leaders. She also participated in an initial conversation with Parks and Rec Director Elliot, Director of Student Services Atlansky, Principal Curley and Assistant Principals Spiers and Lal to discuss youth and family needs within the District and community. Bay View hosted an official welcome celebration and ribbon cutting for a new classroom building, where students spoke about gratitude for the new space. The Superintendent attended an Ed Foundation meeting and had discussion regarding plans for the Eddy Awards and for Warriors Night in November. She had planned to meet with the new PCS Head of School Reitano, but they rescheduled for next week.

Student Representative’s Report

None

BOARD MEMBERS’ REPORTS

Board Members’ Reports

Dr. Ranii shared about her time in Lima, Peru, where she participated in the Parapan American Regional Games on the US table tennis team. She commended the community of Lima, who were generous and welcoming, and built six dormitories to house athletes. Dr. Ranii described the experience as moving and heart expanding, and celebrated disabled sports.

Board President’s Report

None

GENERAL PUBLIC BUSINESS

Consent Agenda

8.1.1. Personnel Actions - Certificated, 8.1.2. Personnel Actions - Classified, 8.1.3. Purchase Orders, Bids & Quotes, 8.1.4. Warrant Register, 8.1.5. Disposition of Surplus Property, 8.2.1.1. Educational Services/Student Services: Memorandum of Understanding Amendment: University of California Santa Barbara, 8.2.1.2. Educational Services/Branciforte Small Schools: Consultant Services Agreement: Marty Krovetz, 8.2.1.3. Educational Services/Soquel High School: Scott Hamill, Athletic Trainer, 8.2.1.4. Educational Services/Special Education: Revised Master Contract: Balance4Kids, 8.2.1.5. Educational Services/Harbor High School: Service Agreement: Turnitin, LLC., 8.2.1.6. Educational Services/Branciforte Small Schools: Consultant Services Agreement: Sarah Rapp, 8.2.1.7. Educational Services: Agreement: SCCS/City of Santa Cruz: Commission for Prevention of Violence Against Women, 8.2.2.1. Business Services/Bay View Elementary: Leach Group, Inc.: Contract: DSA Inspection Bay View Elementary School DROPS, 8.2.2.2. Business Services/Special Education: Special Education Integration System Portfolio, 8.3.1. Enviroplex: Change Order #1: Branciforte Small Schools Classroom, 8.3.2. M3 Environmental: Contract: Exterior Paint Lead Abatement Soquel High School Modernization Phase 2, 8.3.3. M3 Environmental: Contract: Music Room Flooring Asbestos Inspection Harbor High School Modernization Phase 2, 8.3.4. M3 Environmental: Contract: Music Room Flooring Asbestos Clearance Testing Harbor High School Modernization Phase 2, 8.3.5. Santa Cruz Signs: Proposal: Bond Site Signage District Wide, 8.3.6. Schreder & Brandt: Change Order #4: New Modular Classroom Bay View Elementary School, 8.3.7. M3 Environmental: Contract: Asbestos Abatement Oversight Soquel High School Modernization Phase 2.

Ms. Vestal motioned to approve the consent agenda. Dr. Coonerty seconded the motion. The motion was passed by the following roll call vote:

Roll Call Vote: Vestal – Yes Shonick – Yes Perez-Granados – Yes
Threet – Yes Ranii – Yes Coonerty – Yes Tracy-Proulx – Yes

Closed Session Items

8.4.1. Report of Closed Session Actions

1. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations and Appointments.
2. Ms. Parks shared information with the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint.
3. The Board of Education conferred with Legal Counsel regarding anticipated litigation: Number of Cases: 2. Case 1: Santa Cruz County Superior Court 19CV00488. Case 2: Santa Cruz County Superior Court 19CV02013
4. The Board of Education reviewed the Public Employee Evaluation regarding the Superintendent and 2019-20 Goals.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.5.1.1. Staff Report: Declining Enrollment Task Force Update

Superintendent Munro and elementary principals provided an update on the declining enrollment task force. In June, stakeholders from each elementary school and BSSC met to make recommendations about the use of facilities and resources in response to student population changes. The task force agreed to move forward with three potential solutions for consideration: re-drawing attendance boundaries; moving Alternative Family Education to Gault; reducing facilities projects to mirror enrollment projections. A Redistricting Committee will be formed to follow up on the task force's initial recommendations. If a solution is not found through redistricting, an AFE/Gault Shared Campus Committee will be formed. A Facilities Master Plan Revision Committee will be formed and convene after the work of the first two committees in the fall. Principals will be reaching out to recruit membership for the new committees.

Public Comment: AFE parent Ruthie Yarmi thanked the Board for finding a solution to best serve the community, and expressed support for combining the redistricting committee and adjustments to the facilities plan to find a solution.

Community member Zeke Bean suggested the District allow Gault to become a smaller school.

This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

8.5.2.1. Staff Report: Interdistrict Transfers/Open Enrollment

Student Services Director Atlansky provided the report on interdistrict transfers and open enrollment for 2019-20. In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing attendance of a student outside his/her district of residence may be issued upon approval of district of residence and desired district. Specific application guidelines for approval/denial of interdistrict transfers and open enrollment are monitored directly through the office of Student Services. Both have a direct impact on K-12 enrollment at each site, and are monitored carefully. Trustees were provided with information on the numbers of students who received interdistrict transfers from 2015-16 to the start of

the 2019-20 school year. Board Members asked questions and made comments regarding the data provided. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

8.5.2.2. Staff Report: Opening Enrollment

Assistant Superintendent Gaffney provided the report on the 2019-20 opening enrollment count. Reported information reflected attendance by secondary sites on August 26, and elementary sites on September 3, representing the “head count” on those days. Enrollment counts include Special Day Class, excused absences, and students with no class during the period the count was performed. The comparison of the head counts attendance to the projected enrollment of 2018-19 CBEDS enrollment was summarized: Elementary Schools: 84 students above budget projection and 25 students less than 2018 CBEDS; Secondary Schools: 34 students above budget projection and 30 students less than 2018 CBEDS. Trustees asked questions, made comments and discussed the report information.

8.5.2.3. PUBLIC HEARING: Textbook Sufficiency in Elementary and Secondary Districts

For eligibility to receive instructional materials funds, Section 60119 (a)(1) of the Education Code requires the Governing Board of each Local Educational Agency to hold an annual public hearing, where public participation is encouraged. The purpose of the hearing is to make a determination and adopt a resolution as to whether each pupil in the district has or will have sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards prior to the end of the fiscal year. These are to be consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education. This Public Hearing fulfills the compliance requirement relating to state program laws and regulations for the fiscal year 2019-20.

Open: Board President Tracy-Proulx opened this Public Hearing at 8:17 p.m.

Public Comments: None

Close: Board President Vestal closed this Public Hearing at 8:17 p.m.

8.5.2.4. New Business: Resolution 02-19-20 Elementary District Textbook Sufficiency

Assistant Superintendent Coito shared that according to state law, each year the District determines whether we have sufficient textbooks and teaching materials for each student. It has been determined that the District does have sufficient materials in the elementary district. Ms. Coito recommended approval of Resolution 02-19-20 Elementary District Textbook Sufficiency.

Dr. Coonerty moved approval of the resolution, and Dr. Ranii seconded the motion. The motion was approved by the following roll call vote:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

8.5.2.5. New Business: Resolution 03-19-20 Secondary District Textbook Sufficiency

Assistant Superintendent Coito shared that according to state law, each year the District determines whether we have sufficient textbooks and teaching materials for each student. It has been determined that the District does have sufficient materials in the secondary district. Ms. Coito recommended approval of Resolution 03-19-20 Elementary District Textbook Sufficiency.

Dr. Coonerty moved approval of the resolution, and Ms. Vestal seconded the motion. The motion was approved by the following roll call vote:

Roll Call Vote: Coonerty – Yes
Threet – Yes

Perez-Granados – Yes
Tracy-Proulx-Yes

Ranii – Yes
Shonick – Yes
Vestal – Yes

8.5.3.1. Staff Report: Workforce Housing Feasibility

Assistant Superintendent Gaffney and Facilities Director Miller provided a timeline update on Workforce Housing feasibility. Currently, architectural RFQ proposals are being accepted for the housing project, and are scheduled for review in October 2019. An RFP for a Design Build Contractor has been planned for issue in November 2019, with a contract submitted for approval by the Board in January 2020. Mr. Miller projected design approval by summer 2020, and construction to begin in spring 2021. Trustees collectively expressed interest in viewing similar workforce housing projects. Furthermore, Superintendent Munro shared about the interest in the community regarding affordable housing for educators and other public service employees. Community members have contacted her this fall about a desire to develop affordable housing for teachers and support staff.

8.5.3.2. Staff Report: 4th Quarter Investment Report

Assistant Superintendent Gaffney provided the 4th Quarter Investment Report for 2018-19, which ended on June 30, 2019. The report was provided by the County Office of Education, highlighted the earned fund balance interest for the fourth quarter, and compared interest rates from the first, second, and third quarters. The Santa Cruz County Treasurer’s Quarterly Investment Report was also provided to show the investment activity of pooled funds in the county, and included summaries of the portfolio structure, investment details, securities activity by brokers, and other information that provided details of investment activity.

8.5.5.1. Superintendent’s Goals

Superintendent Munro is committed to an open agenda and communication with Trustees, District Staff and the greater Santa Cruz school community as the district team works diligently to engage students’ hearts and minds - every student, every day. Her report detailed goals and objectives for the 2019-20 school year. Each of the following district goals was addressed by Superintendent Munro with a lengthy list of action items:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

No actions were taken by the Board of Education regarding this matter.

8.5.5.2. Board Policies: First and/or Final Reading for CSBA Revisions & Updates

Superintendent Munro reported that new/revised/updated policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These

recommendations reflect recent changes in education code and/or case law. Staff has reviewed the policies and ensured that any required customization for Santa Cruz City Schools has been included.

MSP (Coonerty/Vestal) 7-0, the Board of Education approved the board policy updates for final reading and adoption.

8.5.5.3. Discussion: Possible Items for Future Meeting Agendas

Trustee Coonerty suggested a discussion to learn about the Board policy regarding decision-making when making additions to the budget.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:52 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on September 4, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on September 18, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting/Study Session on September 25, 2018, 6:30 p.m., will be held in the Bee Inn at Branciforte Middle School, 315 Poplar Avenue, Santa Cruz, CA.
4. The Regular Meeting on October 16, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on October 30, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on November 6, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting/Study Session on November 20, 2018, 6:30 p.m., will be held in the Bee Inn at Branciforte Middle School, 315 Poplar Avenue, Santa Cruz, CA.
8. The Regular Meeting on December 11, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on January 15, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting/Study Session on January 22, 2018, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
11. The Regular Meeting on February 5, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting on February 19, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting on March 4, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
14. The Regular Meeting on March 18, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

15. The Regular Meeting on April 15, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
16. The Regular Meeting on April 29, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
17. The Regular Meeting on May 6, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
18. The Regular Meeting on May 20, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
19. The Regular Meeting on June 3, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
20. The Regular Meeting on June 17, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deborah Tracy-Proulx, President
Board of Education