

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
JULY 29, 2020**

Convene Closed Session

Board President Ranii called this Closed Session Meeting to order at 5:00 p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Ranii called this Regular Meeting Open Session to order at 6:33 p.m.

Attendance at Meeting

Sheila Coonerty	John Owen	Cindy Ranii	
Jeremy Shonick	Patricia Threet	Deb Tracy-Proulx	Claudia Vestal

Kris Munro, Superintendent
Dorothy Coito, Assistant Superintendent, Educational Services
Molly Parks, Assistant Superintendent, Human Resources
Jim Monreal, Assistant Superintendent, Business Services
Members of the Audience

Welcome and Format

Board President Ranii welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

PUBLIC COMMENTS

None

Agenda Changes, Additions, or Deletions

None

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro deferred to the report on COVID-19 District Response Update that would be provided later in the meeting as an update on the focus of district work.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Vestal reported attending the Santa Cruz City School Board Association meeting, where information was shared about waivers for in-person instruction, and Superintendents from each district provided an update report.

Board President's Report

None

APPROVAL OF MINUTES

1. MSP (Threet/Vestal) 7-0, the Board of Education approved the Minutes of the June 10, 2020 meeting, with the revision that Trustee Threet did not attend the Soquel High School graduation celebration, but that the community enjoyed the ceremony.
2. MSP (Vestal/Owen) 7-0, the Board of Education approved the Minutes of June 17, 2020 meeting.

GENERAL PUBLIC BUSINESS

Consent Agenda

8.1.1. Personnel Actions – Certificated, 8.1.2. Personnel Actions – Classified, 8.1.3. Purchase Orders, Bids, & Quotes, 8.1.4. Warrant Register, 8.1.5. Budget Transfers, 8.1.6. Bond Project Notices of Completion, 8.1.7. Resolution 06-20-21: Education Protection Account Spending Plan for 20-21, 8.2.1.1. Contract: Naviance 2020-21, 8.2.1.2. Memorandum of Understanding: Santa Clara County Office of Education Migrant Services, 8.2.1.3. Special Education: Agreement for Professional Services: Maria Ballard, 8.2.1.4. Special Education: Agreement for Professional Services: Margaret Barker, 8.2.1.5. Special Education: Agreement for Professional Services: Deborah Bell, 8.2.1.6. Special Education: Agreement for Professional Services: Jennifer Jaeger, 8.2.1.7. Special Education: Non Public Agency: ABRITE, 8.2.1.8. Special Education: Non Public Agency: Balance4Kids, 8.2.1.9. Special Education: Non Public Agency: Easter Seals, 8.2.1.10. Special Education: Non Public Agency: Trumpet Behavioral Health, 8.2.1.11. Special Education: Non-Profit Organization: Medical Billing, 8.2.1.12. Special Education: Non-Public School: Bay School , 8.2.1.13. Special Education: Non-Public School: Brite Horizons School, 8.2.1.14. Special Education: Out of State Non-Public School: Provo Canyon Academy, 8.2.1.15. Special Education: Out of State Non-Public School: Triumph Academy, 8.2.1.16. Special Education: Out of State Residential Treatment Center: New Focus Academy, 8.2.1.17. Special Education: Out of State Residential Treatment Center: Solacium Sunrise Academy, 8.2.1.18. Curriculum: 2020-21 Federal Addendum and Application for Consolidated Funding, 8.2.2.1. Consultant Services Agreement: Jerene Lacey, 8.2.2.2. Information Technology: Change Order: AMS.net Uninterruptible Power Supply, 8.2.2.3. Transportation: Zero Emission School Bus Program Grant Agreement, 8.2.2.4. Food Services: Annual Bids, 8.2.2.5. Agreement: Developer Fee Justification Study, 8.2.2.6. Information Technology: Quote: Kajeet SmartSpot Verizon Hotspots, 8.2.2.7. Information Technology: License Agreement: Google Voice Licenses for Santa Cruz City Schools Employees, 8.2.2.8. Information Technology: Voice Over Internet Protocol Flexible Reach Phone System: AT&T, 8.2.4.1. Thoughtexchange Membership, 8.3.1 CDW-G: Quote: Santa Cruz High School Viewsonics, 8.3.2. Development Group Inc. Proposal DeLaveaga Elementary School Network Installation, 8.3.3. F.O. Consulting: Proposal: Arborist Services Branciforte Middle School, 8.3.4. F.O. Consulting: Proposal: Arborist Services Mission Hill Middle School, 8.3.5. Hart Floor: Contract: Mission Hill Middle School Multi-Purpose Room Flooring Replacement, 8.3.6. Leach Group: Change Order 1: Soquel High School Modernization Inspection Services, 8.3.7. M3 Environmental LLC: Contract: Branciforte Small Schools Alternative Family Education Portable Classroom Hazardous Materials Inspections, 8.3.8. M3 Environmental LLC: Contract: DeLaveaga Elementary School Modernization Abatement Oversight Services, 8.3.9. Palace Business Solutions: Change Order 1: Soquel High School Science Lab Furniture, 8.3.10. Palace Business Solutions: Proposal: Bay View Elementary School Library and Administration Furniture, 8.3.11. Sierra School Equipment: Proposal: DeLaveaga Elementary School Library and Administration Furniture, 8.3.12. Triad Electric Inc.: Change Order 1: Soquel High School Security Camera Electrical, 8.3.13. Trox: Proposal: Santa Cruz High School Gym Projector and Screen. Trustee Owen commented that he would like to see improvements made to finance reports in the future. Trustee Shonick requested to remove item 8.3.1. CDW-G: Quote: Santa Cruz High School Viewsonics and to discuss with Business Services. Trustee Threet requested to remove item 8.2.2.1. Consultant Services Agreement: Jerene Lacey and to discuss with Business Services. Trustee Vestal motioned to approve the consent agenda, excluding items 8.3.1. CDW-G: Quote: Santa Cruz High School Viewsonics and 8.2.2.1. Consultant Services Agreement: Jerene Lacey, to be discussed later in the meeting. Trustee Coonerty seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote:

Coonerty – Yes Owen – Yes Ranii – Yes
Shonick – Yes Threet – Yes Tracy-Proulx – Yes Vestal – Yes

Closed Session Items

8.4.1. Report of Actions Taken in Closed Session

Board Vice President Coonerty reported the following actions during closed session:

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks did not have any information to share with Trustees regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. The Board heard an update from and provided direction to Assistant Superintendent Parks regarding negotiations with both GSCFT and SCCCE for 2020-21.
4. The Board was provided information and gave direction to Assistant Superintendent Monreal regarding (2) real party property negotiations.
5. The Board received an update from legal counsel regarding (2) existing litigation cases.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.5.1.1. New Business: Update on School Reopening

Superintendent Munro, along with Assistant Superintendents Parks and Coito, provided an overview of the efforts the district has been making to plan for reopening schools in distance learning. Staff reported the results of the Family Learning Options survey, presented samples of distance learning schedules, and provided the framework and expectations for staff during distance learning. Additionally, the Superintendent shared information about the possibility of state waivers, and family concerns about accessibility during distance learning. Superintendent Munro recommended approval of a full time distance learning option for families through each school, and to purchase Viewsonics throughout the district to support distance learning.

Public Comment: Several members of the community spoke to express concern for the immediate purchase and use of Viewsonics without additional vetting by stakeholders.

Trustee Vestal motioned to support the Superintendent’s recommendation for full time distance learning at each school. Trustee Tracy-Proulx seconded the motion.

MSP(Vestal/Tracy-Proulx) 7-0, the Board of Education approved full time distance learning for families through each school.

Trustee Owen motioned to authorize the Superintendent and staff to continue vetting Viewsonic while still exploring other possibilities, and to bring the item back with a cost proposal, and a plan to train teachers in collaboration with GSCFT. The planning group should be composed of at least two-thirds teachers. Trustee Vestal seconded the motion.

MSP(Owen/Vestal) 7-0, the Board of Education authorized the Superintendent and staff to continue vetting Viewsonics while still exploring other possibilities, and to bring the item back

with a cost proposal, and a plan to train teachers in collaboration with GSCFT. The planning group should be composed of at least two-thirds teachers.

8.5.2.1. Staff Report: Fiscal Crisis and Management Assistance Team Report 2019-20

Assistant Superintendent Monreal introduced John Von Flue, Chief Analyst for FCMAT, to present the report and findings of this independent audit requested by the Board. The district contracted with the Fiscal Crisis and Management Assistance Team for an on-site review of the district's 19-20 First Interim budget and multi-year projections, as well as a review of operational processes and procedures in the district's Business Services department. Trustees expressed gratitude to Mr. Von Flue and his team for working with the district. This report was informational in nature, and there was no action from the Board.

8.5.2.2. Staff Report: 2020-21 Budget Update

Assistant Superintendent Monreal presented an update on the 2020-21 budget. On June 24, 2020, Santa Cruz City Schools adopted the 2020-21 budget based on the Governor's May Revised Budget assumptions, which recommended revenue reductions based on the economic effects of the COVID-19 pandemic. Mr. Monreal reviewed multi-year projections, budget revisions including district revenue and expenditure changes since adoption, and highlighted COVID-19 Relief Funds included in the budget. Trustees asked questions and made comments. This report was informational in nature, and there was no action from the Board.

8.5.2.3. Staff Report: SB858 2020-21 Budget Balances above Required Reserves

Assistant Superintendent Monreal reported the 2020-21 budget balances above the required reserves. The Board is required to provide the minimum recommended reserve for economic uncertainties; the combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget; and a statement of reasons to substantiate the need for reserves that are higher than the minimum recommended reserve. This information was included in the Adopted Budget Multi-Year Projections. This report was informational in nature, and there was no action from the Board.

8.5.2.4. Public Hearing: Resolution 02-20-21: 2020-21 Authorizing Inter-Fund Loans for Cash Flow Purposes

A public hearing was provided to allow for public input before the Board considers approval of the proposed Resolution 02-20-21, which authorizes temporary inter-fund borrowing for cash flow purposes.

Opened: 10:16 p.m.

Comment: None

Closed: 10:16 p.m.

8.5.2.5. New Business: Resolution 02-20-21: 2020-21 Authorizing Inter-Fund Loans for Cash Flow Purposes

Assistant Superintendent Monreal brought forward the resolution to authorize inter-fund loans for cash flow purposes in the event that the district may have a need to transfer cash to another fund while waiting for Federal or State apportionments. Mr. Monreal explained that funds may be temporarily transferred to another fund of the district for payment of obligations. The transfer is accounted for as a temporary borrowing between funds and is not available for

budgeting. Amounts that are transferred shall be repaid in the same fiscal year, or within the final 120 days of a fiscal year. Mr. Monreal recommended approval of this resolution.

MSP(Cooney/Vestal) 7-0, the Board of Education approve Resolution 02-20-21 2020-21 authorizing inter-fund loans for cash flow purposes.

8.5.2.6. New Business: Resolution 03-20-21: Santa Cruz County Board of Supervisors Temporary Cash Loan

Assistant Superintendent Monreal brought forward the resolution to authorize temporary cash loans from the Santa Cruz County Board of Supervisors in the 2020-21 fiscal year. Mr. Monreal explained that each year, Santa Cruz City Schools needs to borrow cash short term to meet cash flow needs during the year, because of the timing of receipt of property taxes. To date, the district has been able to accomplish this with inter-fund transfers. This resolution is proposed as a contingency in the event that there are insufficient cash funds available. Mr. Monreal recommended approval of this resolution.

MSP(Cooney/Owen) 7-0, the Board of Education approved Resolution 03-20-21 to authorize temporary cash loans from the Santa Cruz County Board of Supervisors in the 2020-21 fiscal year.

8.2.2.1. Consultant Services Agreement: Jerene Lacey

Trustee Threet requested this item be removed from the consent agenda to be discussed. Ms. Threet commented that Ms. Lacey was working for the district on a contract basis in the position of Finance Director, and to consider hiring a permanent Finance Director. Assistant Superintendent Monreal explained that Jerene Lacey is a past Finance Director of SCCS, and is well acquainted with the District's budget and procedures. The Finance Office is currently without a Director and requires her assistance with closing the books for 2019-20, Interim Reports, the annual audit, COVID-19 and FEMA accounting and other Finance Office matters as assigned by the Assistant Superintendent, Business Services.

MSP(Threet/Shonick) 7-0, the Board of Education approved the consultant service agreement for Jerene Lacey.

8.3.1. CDW-G: Quote: Santa Cruz High School Viewsonics

Trustee Shonick requested this item be removed from the consent agenda to be discussed. Mr. Shonick expressed that because the Board had denied the purchase of Viewsonics for teachers as part of the Update on Reopening Schools, it should be tabled until more input and research was prepared for the devices. Trustee Shonick motioned to disapprove the purchase of Viewsonics for Santa Cruz High Schools. Trustee Threet seconded the motion.

MSP(Shonick/Threet) 1-6, the Board of Education did not approve the motion to disapprove the purchase of Viewsonics for Santa Cruz High School.

Public Comment: GSCFT President Carlson and SCCCE President Brown both advocated for the math department at Santa Cruz High School who had determined these were the technology upgrades they needed to teach effectively in their classrooms.

Santa Cruz High School Principal Poirier explained that teachers had chosen this technology after much research and the need to replace the failing technology currently being used in their classrooms.

MSP(Threet/Owen) 6-1, the Board of Education approved the purchase of Viewsonics for Santa Cruz High School.

Trustee Shonick exited the meeting at 10:46 p.m.

8.5.5.1. New Business: Resolution 04-20-21: Support of Equity and Anti-Racism in Schools

Superintendent Munro brought forth the resolution in support of equity and anti-racism in schools, as the district strives to develop equitable education policies and practices that help disrupt the structures of racism. The district also supports Black Lives Matter and its allies in the movement for freedom, justice, and equality. Superintendent Munro recommended approval of this resolution.

MSP(Vestal/Owen) 6-0, the Board of Education approved Resolution 04-20-21 in support of equity and anti-racism in schools.

8.5.5.2. New Business: Resolution 05-20-21: California Schools and Local Community Funding Act

Superintendent Munro brought forth the resolution in support of the California Schools and Local Community Funding Act. The California Schools and Local Communities Funding Act will restore over \$12 billion per year to California's schools, community colleges, health clinics, and other vital local services. Superintendent Munro recommended approval of this resolution.

MSP(Tracy-Proulx/Coonerty) 6-0, the Board of Education approved Resolution 05-20-21 in support of the California Schools and Local Community Funding Act.

8.5.5.3. Discussion: Possible Items for Future Meeting Agendas

None

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Ranii adjourned this Regular Meeting 10:50 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on August 26, 2020, 6:30 p.m., will be held remotely via Zoom.
2. The Regular Meeting on September 9, 2020, 6:30 p.m., will be held remotely via Zoom.
3. The Regular Meeting on September 23, 2020, 6:30 p.m., will be held remotely via Zoom.
4. The Regular Meeting on October 7, 2020, 6:30 p.m., will be held remotely via Zoom.
5. The Regular Meeting on October 21, 2020, 6:30 p.m., will be held remotely via Zoom.
6. The Regular Meeting on November 4, 2020, 6:30 p.m., will be held remotely via Zoom.
7. The Regular Meeting/Study Session on November 18, 2020, 6:30 p.m., will be held remotely via Zoom.
8. The Regular Meeting on December 16, 2020, 6:30 p.m., will be held remotely via Zoom.

9. The Regular Meeting on January 13, 2021, 6:30 p.m., will be held remotely via Zoom.
10. The Regular Meeting/Study Session on January 27, 2021, 6:30 p.m., will be held remotely via Zoom.
11. The Regular Meeting on February 10, 2021, 6:30 p.m., will be held remotely via Zoom.
12. The Regular Meeting on February 24, 2021, 6:30 p.m., will be held remotely via Zoom.
13. The Regular Meeting on March 10, 2021, 6:30 p.m., will be held remotely via Zoom.
14. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
15. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.
16. The Regular Meeting/Study Session on April 28, 2021, 6:30 p.m., will be held remotely via Zoom.
17. The Regular Meeting on May 5, 2021, 6:30 p.m., will be held remotely via Zoom.
18. The Regular Meeting/Study Session on May 19, 2021, 6:30 p.m., will be held remotely via Zoom.
19. The Regular Meeting on June 2, 2021, 6:30 p.m., will be held remotely via Zoom.
20. The Regular Meeting on June 16, 2021, 6:30 p.m., will be held remotely via Zoom.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Cynthia Ranii, President
Board of Education