

SANTA CRUZ CITY SCHOOLS
PARCEL TAX OVERSIGHT COMMITTEE MEETING
Virtual Meeting of March 31, 2020 Held Via Zoom
Minutes

Call to Order

The meeting was called to order by Chair Matt Farrell at 6:04 p.m. via Zoom. Roll call was taken.

Attendance at Meeting:

Rob Darrow, Representative at Large
Matt Farrell, Senior Organization Representative
Carol McKee, Elementary Parent Representative
Isabelle Tuncer, Secondary Parent Representative

Absent:

Linnaea Holgers, Business Community Representative

Staff:

Jim Monreal, Assistant Superintendent, Business Services, SCCS
Suzanne Trincherro, Finance Director, SCCS
Catherine Meyer-Johnson, Executive Assistant, Business Services, SCCS

Public Visitors:

John Owen, Board Trustee

Public Comment

None

Draft Minutes for 12/3/19 PTOC Meeting

The draft minutes for PTOC's meeting of 12/3/19 were reviewed. A motion to approve the minutes was made, seconded and approved. (MSP: McKee/Tuncer/4-0).

Agenda

Asst. Supt. Jim Monreal reviewed the agenda. Materials distributed included: the agenda, draft Minutes for the PTOC meeting of 12/3/19, 2019-20 Budget Summaries for Measures I, J, O and P, a presentation on the Career Technical Education program, Measures O and P expenditures to date for 2019-2020 and a draft of the Committee's Annual Report to the Board.

2018-19 Parcel Tax Budget Summaries

The Parcel Tax Budget Unaudited Actuals (Expenditure) Summaries for Measures I, J, O and P were reviewed. Discussion followed.

- Members asked if any parcel tax programs would have difficulty being implemented in the second half of the current school year, due to the temporary closing of schools in response to the Coronavirus. Asst. Supt. Jim Monreal stated that staff continue to be paid, and purchase orders already in place are being filled. Purchasing is slowing to prepare for the closing of the fiscal year. Any unspent funds will carry over to next year, and be spent on the programs the funds support.
- Members asked if coaches were still being paid their stipends for sports. Asst. Supt. Monreal responded that coaches will still receive their stipends. There is no organized coaching and no teams. Members asked what coaches do during the shelter in place period. Some text their players to check in with them. If the coaches are also teachers, they are reaching out to their students. It varies from school to school. Players miss each other. Staff try to help retain some sense of normalcy.
- Members asked about the results of the 3/3/20 Measures T and U elections. Asst. Supt. Monreal explained that T and U support the same programs as did the previous parcel taxes. We are awaiting certified results from the County Elections department. Both Measures T and U received well over 70% approval to date.
- Asst. Supt. Monreal expressed his appreciation of PTOC members and of the community for their support

of quality educational programs for District students.

Career Technical Education

Members reviewed Curriculum Director Julia Hodges' Board presentation on the Career Technical Education program supported in part by Measure O. Over 1,000 students are currently enrolled in 34 different CTE classes. There are CTE counselors dedicated to the program. Four goals including partnerships with industry and labor guide the three-year CTE plan. Measure O has contributed \$1.5 million to the CTE program in conjunction with several grants. The District is among the finalists for a CTE Incentive Grant of about \$250,000 to build a graphic arts facility at Soquel High School. Guest speakers and mentorships connect students with the community. The Naviance program helps students identify their interests and learning styles, create career plans, and research and apply for colleges. Students have won several scholarships through their participation in the CTE programs. CTE pathways provide several related classes at selected sites and some stand-alone classes. The final slide showed the supplies, equipment and services purchased annually from Measure O funds for each class by teacher.

Members asked what percentage of the District's high school population participate in CTE classes. Students from other districts also attend our District's CTE classes. The other districts reimburse SCCS for their students. It was noted that other districts don't have the community support SCCS has, and are unable to offer these CTE classes. SCCS is providing services to the larger community through the CTE program, a point that should be communicated to our public. Members asked how many students from outside the District attend CTE classes at SCCS schools, and also if there are SCCS students who attend classes at other districts' schools. Staff will research and report back.

Members asked how CTE classes are being conducted under the current school closures. Asst. Supt. Monreal spoke about the jewelry teacher at Santa Cruz High School, who is still providing guidance and patterns to students, even though she cannot deliver materials to them. Members asked how to access the videos produced at Harbor High. Staff will research and report back.

Measures O and P Financial Activity Reports

Finance Director Suzanne Trincherio explained the format of these reports, which are like a checkbook register, organized by school and type of expense. Transactions are tracked by purchase order numbers and account codes. The 2% salary increase resulting from the certificated bargaining unit agreement was noted.

Members commented that those programs which use a lot of supplies can carry over to next year. Asst. Supt. Monreal stated that the District's auditors check expenditures to ensure that they align with parcel tax programs

Draft Annual Report and Future Meeting on 4/21/20

An initial draft of the Committee's annual report to the Board was included in the agenda packet. Information from tonight's meeting will be incorporated into it. Members commented that the presentation highlighted how many positions are funded in the CTE program, and how other funds also support CTE. They liked seeing the parcel tax funds in action. They would like to include how many students participate in CTE in the annual report. At the PTOC meeting on 4/21/20, Members will finalize the report.

Asst. Supt. Monreal thanked Members for their work on the Committee. Once the election results are certified, PTOC members will be notified of the results.

Board Trustee John Owen was asked if he had any comments. He said he was attending the meeting via Zoom to educate himself about the parcel tax programs.

Adjournment

There being no further business to be discussed, upon a motion, made and approved (MSP: Darrow/McKee/4-0), the meeting was adjourned at 6:42 pm.

Respectfully submitted,

Jim Monreal
Asst. Superintendent, Business Services
Santa Cruz City Schools

Catherine Meyer-Johnson
Executive Asst., Business Services
Santa Cruz City Schools