

**SANTA CRUZ CITY SCHOOLS**  
**Special Meeting of the Personnel Commission**

**Minutes**

Tuesday, June 16, 2020

Time: 3:00PM

Zoom Meeting

**1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**1.1 Pledge of Allegiance – n/a**

Meeting called to order at 3:03PM

Members Present:

- Mr. Mark Violante
- Ms. Pam Hernandez
- Mr. Brian Murtha

Personnel Department Present:

- Ms. Keneé Houser, Director, Classified Personnel
- Ms. Denice Grogan, Human Resource Specialist

**1.2 Welcome and Explanation of Format**

**1.3 Establishment of Quorum**

- Quorum established

**1.4 Agenda Deletions or Changes of Sequence**

- None

**2.0 PUBLIC COMMUNICATIONS**

- None

**3.0 NEW BUSINESS**

**3.1 Action: Approve the Revised Personnel Commission Budget**

Information: At the April meeting, the Personnel Commission adopted the budget for 2020-2021. Since that time, the District learned that their budget will be drastically reduced and asked every site and every department to reduce their budgets by at least 10% if possible. It is recommended to decrease the fte of the Human Resource Specialist from 1.0 to 0.9. The Director will remain at 0.86 fte and will take an additional 4 days' furlough.

Motion: I move to approve the revised 2020-2021 Personnel Commission Budget, with the understanding that the Personnel Commission Budget may be increased based on the increases to the overall Santa Cruz City Schools Multiyear Projection Budget.

Motion: Pam                      Second: Brian                      Yes: 3

**7.0 REPORTS AND COMMENTS**

**7.1 Chairperson's Report**

- None

**7.2 Commission Members' Reports or Comments**

- None

**8.0 PUBLIC COMMUNICATIONS**

- None

**9.0 INFORMATION AND FUTURE MEETINGS**

- The next meeting will be held at 4:00 p.m. on Tuesday, July 2, 2020 Via Zoom Virtual Online Meeting.

**11.0 CLOSED SESSION**

- None

**12.0 ADJOURNMENT**

- Adjournment at 3:55PM.